



Regular Board Meeting Minutes
March 18, 2025
7:00pm

Chair	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angela Niebur
Clerk	Molly Weber

Others in attendance were: Danny Endres, Judy Stewart, Eric Gipson and John Nicolai

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

- Deputy Shearer was present and stated a lot of scam attempts happening. Stop arm violations are still a thing, a lot of speeders in the middle of the night.

PRESENTATION

- Eric Gipson – Community Coalition Specialist for Dakota County Public Health – hired to build a coalition for needs around substance misuse, mental health issues, suicide, overdose, etc. He stated we should council people to contact the County as they have resources to help. Coalition wants to provide educational experiences.

ROAD REPORT- Otte Excavating

- Discuss contract ~ expires April 15, 2025 – **Jim Sipe made a motion to make a contract similar to last year's with new dates and rates for 2025. Ryan Sunquist seconded. Motion carried.** Clerk to prepare for April meeting.
- John Nicolai had question on chloride for whole township. Board discussed it before and way too expensive.
- Rate sheet for 2025 – see motion above
- Safety Inspection of In-Services Bridges – no recommended maintenance at this time per Dakota County Transportation - FYI
- Bind X email – Table for April

PLANNING COMMISSION SYNOPSIS

- N/A since meeting was canceled

UNFINISHED PLANNING COMMISSION

- N/A

ANNUAL MEETING ITEMS

- Election Notification Concerns – See email from Elections Department – continue on with what we are doing, maybe put something in the Randolph Messenger.
- Dan Peine – assessment of triangle where concrete mixing plant was – erosion blankets are perfect, in straight line. Dan did not see anything wrong.

OLD BUSINESS

- Len Schrader/Henley McNulty – Minnesota Fire Engine Club – nothing new
- Saeed Kanwar (Project Manager) email about replacement of Bridge L3285 on Inga Avenue – signed Easements taken to the County to be recorded – bridge has now been solicited for bids - FYI
- VRWJPO email about Model Ordinance and Local Updates – anything to report-permitting now just for one acre or more – Jim attended a meeting last week. Still working on their ordinance-talk about permit if disturb more than one acre.

- JPA with Dakota County Sheriff Office to Enforce Township Ordinances – Township Attorney to attend April meeting – County is not will take on any more risk-we would need to find insurance to cover this risk. Dog on 250th seems to have quieted down.

NEW BUSINESS

- Cannabis email sent to Board 03.09.25 – We do not allow businesses currently.
- CDA letter – need to requalify to entitlement status for purpose of Community Block Grants – no action necessary if choose to continue eligibility for these grants – want to be eligible
- Spring Bids ~ chloride, gravel and road maintenance – see emails should same ones be sent
 - Quality Propane – see proposal received – **Jim Sipe made a motion to contract Quality Propane to spread chloride so long as fee per lineal foot of roadway does not increase more than 15%. Ryan Sunquist seconded. Motion carried.**
 - Anderson – proposal should be coming – **Jim Sipe made a motion to contract Anderson to do rock for the township. Dan Peine seconded. Motion carried.**
- Minnesota Association of Township Spring Short Courses going on now - FYI
- Set Reorganization Meeting – Tuesday April 15, 2025 @ 6:30pm - FYI
- Permits ~ none

REMINDER/FYI

- Free Well Water Test – postcard due back 04.30.25 – FYI
- PlanIt News Blast email – emailed to Board 03.09.25 - FYI
- Farm Safety Lunch-N-Learn – Wednesday April 2, 2025 10am-2pm at Fairbault Fire Department - FYI
- Dakota County Township Officers Association Spring Meeting – Saturday March 22, 2025 @ 9am – Dakota County Extension Office, 4100 220th Street West, Farmington, MN 55024 - FYI

OTHER BUSINESS-Board Members Only

The board will sign the Minutes and the Treasurers Report

Jim Sipe made a motion needing approval sign checks 6966 to 6992 and three EFT030125 for 1st Quarter 2025 MN Revenue, EFT030225 for 1st Quarter 2025 IRS and EFT 030325 for 1st Quarter 2025 PERA and approve claims list and to approve the February 18, 2025 Board Meeting Minutes. Dan Peine seconded. Motion carried.

Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:15pm. Jim Sipe seconded. Motion carried.

Date Signed: 1/15/25

Supervisor: [Signature]

Clerk: [Signature]

Hampton Township Treasurer's Report

March 2025 (April 15, 2025 Meeting)

3/1/25	Beginning Checkbook Balance:		\$77,529.04
	Income		
3/31/25	ICS Interest	\$131.55	
3/4/25	Dakota County Payment	\$22,549.73	
	Total Income	\$22,681.28	

Check #	DISBURSEMENTS:		
6966	Matthew Bester	Planning Commission	\$115.44
6967	Pat Fliegel	Election Judge	\$288.59
6968	Tom Fliegel	Election Judge	\$103.89
6969	Sheryl Harten	Election Judge	\$196.24
6970	Jeremy Irrthum	Planning/Election Judge	\$219.33
6971	Angela Niebur	Treasurer Salary	\$609.85
6972	Dan Peine	Supervisor	\$923.50
6973	Patrick Ramel	Head Judge	\$387.87
6974	Casondra Schaffer	Planning Commission	\$115.44
6975	Nancy Schumacher	Election Judge	\$69.26
6976	James Sipe	Supervisor	\$577.19
6977	Ryan Sunquist	Supervisor	\$720.64
6978	Greater MN Gas	Natural Gas	\$132.02
6979	Cody Tix	Planning Commission	\$115.44
6980	Heidi VanDeSteege	Deputy Clerk/Treasurer	\$152.38
6981	Molly Weber	Clerk Salary	\$1,904.32
6982	Douglas Wille	Election Judge	\$92.35
6983	Otte Excavating	Road Maintenance	\$875.00
6984	Town Law Center	Bill 452 from 3-2-25	\$24.00
6985	Northfield Wifi	Internet and Phone	\$34.99
6986	O'Rourke Media Group	Invoice 402503	\$105.26
6987	PERA	Invoice 187067	\$10.00
6988	Cannon Valley Fire	Fire Protection for 2025	\$5,128.14
6989	Don Kimmes	Cemetery Mowing 2024	\$595.00
6990	Mark Rauchwarter	Website Charges	\$30.00
6991	Beaver Creek Companies	MET Council Report	\$200.00
6992	Ryan Sunquist	Mileage Reimbursement	\$82.60
EFT	MN Revenue	1st Quarter 2025	\$198.08
EFT	IRS	1st Quarter 2025	\$2,313.37
3/31/25	TOTAL DISBURSEMENTS:		\$16,320.19

3/31/25 Ending Checkbook Balance **\$83,890.13**

Ending checkbook balance	\$83,890.13
plus checks not in (10) plus EFT	\$11,828.08
equal ICS Statement Balance 3/31/25	\$95,718.21

ICS Shadow Money Market Account (980085755)

3/1/25 Beginning Savings Balance	\$196,708.39
3/31/25 Interest Earned	\$426.45
3/31/25 Ending Savings Balance	\$197,134.84

Escrow Account (000080034306)

			\$39,250.00
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000	
5/30/24	Dakota Electric		\$1,000.00
6/28/24	Dakota Electric		\$1,000.00
3/31/25	Agree w/statemeent	Total	\$59,250.00


 Ryan Sunquist, Board Member

4/15/2025
 4/15/2025


 Angela Niebur, Treasurer

4/15/2025
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